

RIGHT TO ERASURE REQUEST FORM

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You are entitled to request us to erase personal data we hold about you under the General Data Protection Regulation (GDPR, Regulation (EU) 2016/679).

We will do our best to respond promptly and in any event within one month of the following:

- Our receipt of your written request; or
- Our receipt of any further information we may require to comply with your request,

whichever happens to be later.

The information you supply in this form will only be used for the purpose of identifying the personal data requested for deletion and to verify the identity of the data subject. You are not obligated to complete this form to request deletion, but doing so makes it easier for us to fulfill your request as quickly as possible. After validation, your submitted form and any data contained within will be deleted as part of the deletion request.

Thank you for your time filling out this form.

--Britta Langen

SECTION 1: Details of the person requesting deletion of personal data

Full name: _____

Email address: _____

Please write the email address used in previous exchanges with us, e.g. when using a contact form, submitting a survey, or sending an email.

Passcode: _____

If the deletion request concerns survey data, please write the unique passcode you received upon survey submission.

SECTION 2: Are you the data subject?

Please tick the appropriate box and read the instructions which follow it.

- ☐ **YES: I am the data subject.** (Please go to Section 4.)
- ☐ **NO: I am acting on behalf of the data subject.** (Please go to Section 3.)

Proof of Identity

Due to the sensitive nature of personal data and deletion requests, and the risk of phishing and identity theft, we need to confirm that the person requesting deletion is in fact the data subject. Ownership of a known email account and/or passcode are our primary means of verifying your

identity. We may, in limited cases (e.g., lost email access with no other recovery path, unknown passcode, suspected impersonation, conflicting claims to the same account), request additional documentation for identity verification under Article 12(6) GDPR. We adhere to the proportionality principle and will use the least intrusive method sufficient to confirm identity in case of identity disputes. For instance, we may request an ID document copy where you cover the ID number and any biometric chip data before submission, showing only name and date of birth. Any submitted copy is deleted immediately after verification is complete and is not retained. We also offer scheduling a video call where said information can be presented in a private virtual room without the need to send a photocopy via email or letter. This call is not recorded.

SECTION 3: Details of the data subject (if different from Section 1)

Please skip this section if you are writing on your own behalf.

Full name: _____

Address: _____

Email address: _____

Please write the email address used in previous exchanges with us, e.g. when using a contact form, submitting a survey, or sending an email.

Passcode: _____

If the deletion request concerns survey data, please write the unique passcode you received upon survey submission.

SECTION 4: Reason for erasure request

Under Article 17(1) GDPR, the controller shall have the obligation to erase personal data without undue delay where one of the following grounds applies. Please tick the appropriate box.

For your convenience, we have grouped the grounds below by whether they typically require follow-up from our side.

Usually processed without further review

- (a) ☐ the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;
- (b) ☐ the data subject withdraws consent on which the processing is based according to point (a) of Article 6(1), or point (a) of Article 9(2), and where there is no other legal ground for the processing;

May require follow-up or additional assessment

- (c) ☐ the data subject objects to the processing pursuant to Article 21(1) and there are no overriding legitimate grounds for the processing, or the data subject objects to the processing pursuant to Article 21(2);
→ *We may follow up to confirm the processing purpose and assess whether overriding grounds apply.*
- (d) ☐ the personal data have been unlawfully processed;
→ *We may follow up to review the circumstances of the processing.*
- (e) ☐ the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
→ *We may follow up to confirm the specific legal obligation and jurisdiction that applies.*

- (f) ☐ the personal data have been collected in relation to the offer of information society services referred to in Article 8(1).
→ Applies to consent given as a child; we may follow up to verify age at collection.

SECTION 5: What information do you wish to erase?

Please check the appropriate platform if applicable:

- ☐ STEMvocabulary
- ☐ Out in Radiation
- ☐ Transclass in STEM
- ☐ I do not know

Please check the corresponding data collection mechanism:

- ☐ Email
- ☐ Contact form
- ☐ Survey
- ☐ Book contributor
- ☐ I do not know
- ☐ Other (please specify):

Please describe the nature of the data you want deleted. The GDPR distinguishes between general personal data (e.g., name, address, age, profession) and special category data (e.g., ethnic origin, sexual orientation, gender identity, health, religious beliefs). That is why we ask about each category separately to meet your request with adequate granularity.

Please select only one of the below.

(A) Full deletion request:

- ☐ I request deletion of any and all personal data including special category data

(B) Special category data deletion request:

- ☐ I request deletion of any and all special category data *only*, and that general personal data remains stored

(C) Itemized deletion request:

- ☐ I request deletion of specific personal data items, general or special category, as described in the following:

Please note: we protect your rights and will perform your request as stated above, in line with our GDPR obligations. Under Article 12 (5) GDPR, where requests from a data subject are manifestly unfounded or excessive, in particular because of their repetitive character, the controller may either:

- (a) charge a reasonable fee taking into account the administrative costs of providing the information or communication or taking the action requested; or
- (b) refuse to act on the request.

We emphasize that under Article 12(5) GDPR, we bear the burden of demonstrating the manifestly unfounded or excessive character of the request.

Section 6: Declaration

I confirm that I have read and understood the terms of this subject access form and certify that the information given in this request form to STEMvocacy.org is true. I understand that it is necessary for the data controller to confirm my/the data subject's identity and that it may be necessary to obtain more detailed information in order to identify the correct personal data.

Signature: _____ **Date:** _____